Application form NTNU Discovery preliminary project - employees

Applications for NTNU Discovery preliminary projects must be delivered using this form and must not exceed 6 pages in total. Use the formatting style Normal (12 point Calibri).

# Essential information about the project and project participants

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| **Project title** Write a **short** and comprehensible title |
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| Project manager (applicant) Person responsible for reporting and development of the project | | | |
| Name |  | | |
| Title/Position |  | | |
| Department/  Clinic |  | | |
| Phone |  | E-mail |  |
| Project responsible Employee at the department/clinic responsible for the project | | | |
| Name |  | | |
| Title/Position |  | | |
| Department/  Clinic |  | | |
| Phone |  | E-mail |  |

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| **Core team members** | | |
| Name | Department/clinic | Competence in the project |
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| **Advisors and other project participants** | | |
| Name | Affiliation  Department/clinic etc. | Competence in the project |
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# Business idea summary (Maximum 2 pages)

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| Which challenges will the project solve? |
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| How does the project solve these challenges? |
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| Who is the client? |
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| Describe the commercial potential |
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| How will you earn money on the project? |
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| Describe competing solutions |
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Research (Maximum 100 words)

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| **Submit a brief account of the research behind your business idea** |
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# Project implementation

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| UN’s Sustainable Development Goals Describe how the project contributes to reaching one or more of UN’s Sustainable Development Goals |
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| --- | --- |
| Project plan A short time schedule including activities | |
| Activity | Time |
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| --- | --- |
| Budget Specify planned costs in the table below. The total costs of the project must be accounted for, including own effort and costs covered by other means of financing. | |
| Budget post | Amount in NOK |
| External consulting (specify supplier and activity below) |  |
| Materials and equipment |  |
| Rental costs |  |
| Salary |  |
| Indirect costs |  |
| Other costs |  |
| TOTAL |  |

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| --- |
| Comments on the budget |
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| --- | --- | --- |
| Financial plan Show how the project is financed. This includes both funding and indirect support such as own effort, access to research infrastructure etc. The financial plan must reflect the costs in the budget. | | |
| Source of funding | Description | Amount in NOK |
| NTNU Discovery |  |  |
| External public funding |  |  |
| Private funding |  |  |
| Other funding |  |  |
| Indirect funding |  |  |
| TOTAL |  |  |

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| Intellectual property rights (IPR) It is mandatory to report the business idea to the Technology Transfer Office (TTO) by submitting the [standard form for disclosure of innovation/invention (DOFI)](https://www.ntnutto.no/slik-hjelper-vi-din-ide/meld-inn-ide/). The TTO will return a short assessment of the project’s IPR. This assessment is to be submitted below. |
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| **Signature project manager (applicant)** |
| Place and date  Signature |

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| **Signature project responsible** |
| Place and date  Signature |

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| **Signature head of Department/Head of Clinic** |
| The department/clinic endorses this application to NTNU Discovery, confirms that the applicants are employees of NTNU/HMN or active students at NTNU. The department/clinic confirms that a project accountant at unit level will create an internal project and follow up on project reporting.  Place and date  Signature |